2024 Summer Intern Job Description

Internship Details

Position: FYP Intern Associate
Compensation: $20/hour
Hours: Maximum 5 hours per week
Duration: 5 or 10 weeks with the possibility of extension based on performance and organizational needs
Location: Remote work opportunity with occasional in-person meetings (if applicable)
Organization: ForYouPage.Org (FYP)

About ForYouPage.Org (FYP)

ForYouPage.Org (FYP) is a fully youth-led, close-knit community and network/resource hub that serves as a safe space embodying the ideas of agency and compassion. We connect youth leaders, youth-centric nonprofits, and stakeholders with everyday youth who aspire to make a difference in their communities and the world.

Position Overview

FYP is seeking dedicated and passionate individuals to join our team as Associate Interns. In this role, you will contribute directly to the development and operation of FYP's core products, including our Wiki, events, and community initiatives. The intern will be expected to assist with tasks FYP associates need help with, which may vary from day to day. This role is perfect for someone who is committed to our mission and is looking to make a meaningful impact in broader grassroot advocacy, youth empowerment, and social change.

Responsibilities

- Support the development, maintenance, and potential expansion of the FYP Wiki.
- Assist in planning and executing FYP events, including the annual FYP Summit.
- Contribute to the growth and engagement of the FYP community through various initiatives
- Collaborate with team members to drive concrete results, such as product development, user growth, fundraising, and team expansion.
- Participate in mandatory weekly check-ins with your supervisor to discuss your learning progress, receive guidance, and identify areas for growth and development, as these meetings are crucial for supporting your educational experience and providing mentorship throughout the internship.

- Maintain flexibility and adaptability in performing a range of tasks that may not be aligned with personal interests but strictly aligned with FYP's organizational needs and goals.

Qualifications

- Strong passion for youth advocacy, youth empowerment, and social impact.
- Strong work ethic and commitment to the nonprofit’s mission.
- Excellent learning & critical thinking skills.
- Excellent written and verbal communication skills.
- Detail-oriented with strong organizational abilities.
- Ability to work effectively in a team environment.
- Currently enrolled in or recently graduated from a high school, college, or university program.

Equal Opportunity Employer

ForYouPage.Org is an equal opportunity organization. We do not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace.

Application Process

To apply, please submit your resume and a few paragraphs explaining why you are passionate about youth advocacy and how you can contribute to ForYouPage.Org. Applications should be sent to joannafg@foryoupage.org.

Disclaimer

ForYouPage.Org (FYP) is committed to upholding the core values of Agency and Authenticity in all its activities. As a nonprofit organization relying on donation-based funding, including contributions from youth in our community, FYP takes its financial responsibilities seriously. We are dedicated to utilizing all donations to the highest possible standard, ensuring that our resources are allocated efficiently and effectively to support our mission, entrusted by youth changmakers.

This internship opportunity is designed to directly contribute to the operation and growth of FYP. Interns will be assigned tasks and responsibilities that strictly align with the organization's current needs and priorities. While we value the skills and interests of our interns, please note that there may be limited flexibility for personal projects or initiatives that fall outside the scope of FYP's immediate operational requirements.

By applying for this internship position, you acknowledge and agree to these terms, understanding that your role will be focused on supporting FYP's core functions and that your assignments will be determined based on the organization's needs. We appreciate your dedication to our mission and your willingness to contribute to the success of FYP within this framework.

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